

STUDENT REPRESENTATION ON THE ACADEMIC BOARD OF GOVERNANCE POLICY

Policy number	54	Version	2
Approved by Board on	8 August 2019	Scheduled review date	August 2022

1. Purpose

The purpose of this policy is to articulate the role and responsibilities of student representatives on the Academic Board of Governance (ABG), along with the procedures for determining representation.

2. Scope

The policy is an Academic Board of Governance policy relevant to the ABG and students.

3. Policy Statement

Student representation reflects NIODA's values of openness, collaboration, respect and dialogue. Including the voice of students in academic governance ensures engagement and the relevance and applicability of outcomes.

4. Role and Responsibilities

A student representative will be a full member of the Academic Board of Governance for a twelve-month period.

The student representative will be a third year student

The role of student representative is as follows:

- to contribute to the activities and responsibilities of the ABG from both their experience as a student currently enrolled in the MLM(OD) program and their professional experience
- to canvas and represent the views of current students on matters before the ABG that would benefit from direct student input
- to monitor the effectiveness of ABG 'governance' in support of valid student expectations for quality teaching and learning in the MLM(OD) program
- to assist the ABG to 'keep-in-mind' the week to week, semester to semester, year to year, experience of part time students in this demanding postgraduate program
- to communicate with student peers, when appropriate, any learning about the necessary maintenance of balance between 'governance' and 'operations' as they experience this within the ABG

5. Processes for determining the student representative

Third year MLM(OD) students will be emailed information about the student representative role, asking for expressions of interest. In the case of more than one expression of interest, an election will be held with voting rights limited to third year students. The Director of Academic Programs will be the responsible person for these processes.

STUDENT REPRESENTATION ON THE ACADEMIC BOARD OF GOVERNANCE POLICY

6. Processes for representation

This process is designed to promote two-way communication between the student body and the ABG.

1. All students will have access to ABG agendas and meeting minutes on the student web portal.
2. Academic Governance items that students wish to bring to the attention of the ABG are to be communicated to the student representative at least two weeks prior to the meeting date.
3. The student representative will submit those items to the Chair of the ABG with a request for them to be placed on the agenda.
4. ABG deliberations on the item/s will be recorded in the meeting minutes which will be available in the student portal of the NIODA website (<https://sites.google.com/nioda.org.au/internalplatform/home>) within two weeks of the meeting date.

7. Related Documents

Academic Board of Governance Terms of Reference