

# Student Resources Information



## Student Support – Resources and Information

NIODA has a range of resources and services to support learning and to help you get the most out of your study experience at NIODA.

### Student Amenities

#### **Melbourne-based program**

NIODA's classes are held at Ikon Institute, level 7, 341 Queen Street, Melbourne.

Ikon institute has amenities for students such as a student lounge area, kitchen facilities, library area, with free access to computers and Wi-Fi, washroom facilities and a first aid area.

During your orientation to NIODA, you can expect a tour of Ikon Institute to familiarise yourself with its amenities.

Ikon Institute has disabled access and disabled toilet facilities, evacuation and fire safety equipment, safety notices and procedures and first aid equipment.

#### **Sydney-based program**

NIODA's classes are held at Cliftons, 60 Margaret Street, Sydney, 2000.

Clifton's is located in a central and vibrant area in the Sydney CBD. It has a range of cafes and restaurants in the immediate vicinity that students will be able to access during lunch breaks.

Other services and facilities include:

- a dedicated Cliftons staff member to provide assistance with matters such as IT support, evacuation procedures and any other venue related issues.
- continuous coffee and tea services
- high speed internet connections (400mbps up / 400mbps down)
- a modern breakout/common area adjacent to the teaching rooms, with informal comfortable seating.

Cliftons has disabled access and disabled toilet facilities, evacuation and fire safety equipment, safety notices and procedures and first aid equipment.

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## Academic Support

### Student Advisory Service

Should you discover you need additional support with your study, you can make an appointment for a one-to-one consultation with the Student Advisor. Sessions can be booked for 30 minutes or one hour at no cost. The Student Advisor can assist you with problems you may be having with the course, completing assessment tasks, additional advice, training in academic writing or accessing additional resources necessary for your assignments. In general, referrals to the Student Advisor will be with the knowledge of your subject teacher or the Director of Academic Programs. The Student Advisor is available to be contacted by email [student.advisor@nioda.org.au](mailto:student.advisor@nioda.org.au). Once you make contact with the Student Advisor, they will let you know what you will need to bring to the appointment. For students based in Sydney, virtual or phone sessions will be able to be booked in the same way, by contacting the Student Advisor. When the Student Advisor is also a teacher in the course it may be possible to book face-to-face meetings that coincide with the delivery of the program.

### Academic Writing Workshops

In first semester, the Student Advisor will host an academic writing workshops. These will be held from on site in both Melbourne and Sydney. The dates will be advertised at the beginning of each semester. The emphasis in these workshops will be upon:

- sharing writing resources and tips
- developing reflection and editing skills
- giving and receive feedback on drafts
- building confidence and independence
- meeting other students and peer review

### Introduction to Zotero and Academic Referencing

An introductory training session in the use of referencing software such as Zotero and NIODA's requisite referencing style will be run at the beginning of each academic year. Students will be advised of the date for this session. For Sydney-based students, this session will take place in a virtual classroom via the NIODA website.

### Web-based Resources for Academic Writing

A number of organisations offer student support resources that can be freely accessed online. These include:

1) [Learning Lab](#) (RMIT University)

Features free interactive tutorials and printable handouts on general academic study and writing skills.

2) [Referencing Guides](#) (RMIT University Library)

Access to all online referencing guides (including Harvard).

3) [Academic Skills Resources](#) (University of Melbourne)

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Features printable handouts on a range of topics (including specific topics for Graduate students).

4) [Language & Learning Online](#) (Monash University)

Features comprehensive online tutorial to assist with essay and academic writing.

5) [Introduction to Academic Literacy](#) (Victoria University)

Features a series of short entertaining videos on topics such as: the road to academic literacy; critical thinking; creativity and academic honesty.

### **Student Counselling**

Due to the experiential nature of the course and training in analytical skills in group and organisational dynamics, from time-to-time the study can surface unexpected issues for students. In the event that a student is experiencing difficulties of this nature, the Student Advisor may refer you to NIODA's Student Counsellors. The Student Counsellors, one Melbourne based and one Sydney based, are well versed in systems psychodynamic approaches and have a good understanding of the nature of issues that can occasionally surface in this context.

Should you wish to make your own arrangements for additional counselling or support, you are welcome to contact the Student Advisor ([student.advisor@nioda.org.au](mailto:student.advisor@nioda.org.au)) for referrals.

### **Library Support**

#### **NIODA Library**

All set and ancillary readings are accessible to you via the student portal library resources link. There are approximately 180 set readings and more than 330 ancillary readings in the form of journal articles and book chapters. These are catalogued according to the subject that they relate to.

In addition, NIODA has a library of hard copy books relating to systems psychodynamics stored at Ikon Institute. These books are catalogued on the NIODA online library catalogue and can be placed on 'hold' online. Books can then be either collected in person before class or posted to the student within two business days of the request being made.

#### **Online Library Resources**

Once enrolled you will have access to a vast range of academic e-journals via the student portal.

#### **RMIT Library Access**

All students based in Melbourne will receive public membership of the [RMIT library](#). This allows you to borrow up to eight books or audio-visual items at a time for two-week periods. As the NIODA master program precursor

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course was at RMIT the library collection has many relevant references for this discipline. RMIT is also conveniently close to Ikon Institute.

### **External Library Access**

[Swinburne University Library](#) is another excellent source of reference books and journals.

Public Membership of the [State Library Victoria](#) or the State Library of NSW is free and gives you excellent access to online databases and journals.