

# CODE OF CONDUCT POLICY

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Approved by ABG on	9 November 2017	Scheduled review date	November 2019

## 1. Purpose

This policy has been formulated to provide a clear statement of the National Institute of Organisation Dynamics Australia's (NIODA) expectations of students and staff in respect to course matters and personal behaviour.

## 2. Scope / Application

This code of conduct applies to all students at NIODA, in respect of all actions and activities relating to or impacting on NIODA students and employees.

## 3. Policy Statement

The following sections outline the values and standards of personal and course conduct expected of all NIODA students.

## 4. Values

The values, which underpin all aspects of personal and program conduct at NIODA are:

- Openness
- Collaboration
- Respect
- Dialogue
- Reflection
- Rigour

## 5. Personal Conduct

At all times students are expected to conduct themselves in a manner that respects staff and fellow students at NIODA. This includes:

- demonstrating a genuine interest and or purpose in learning
- treating all staff, students, and any other members of the public with respect, dignity, impartiality, courtesy and sensitivity
- making a genuine effort to work with NIODA's procedure and values in all interactions
- working towards a cooperative and collaborative approach in interpersonal, group and intergroup relations and relationships
- acting honestly and ethically in dealing with NIODA staff, contractors, students and other members of the public
- respecting the privacy of staff, contractors and students.

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## 6. Course Conduct

At all times students are expected to ensure that their efforts are conducted in a manner consistent with the highest standards of ethical behaviour, including:

- following NIODA policies and procedures
- reading all official correspondence, including emails
- acting ethically and honestly in the preparation, conduct, submission and publication of course work and for all forms of assessment
- avoiding any activity or behaviour that would unfairly advantage or disadvantage another student
- conforming to ethical requirements as defined in NIODA's Ethics Guidelines
- behaving professionally, ethically and respectfully in all dealing with NIODA's learning partners and stakeholders, and when conducting practice and research.

## 7. Communication of Policy

This policy is published on the NIODA website ([www.nioda.org.au/policies](http://www.nioda.org.au/policies)).

## 8. Procedures when Misconduct Occurs

For procedures relating to managing general misconduct please see the General Misconduct Policy document.

For procedures relating to managing academic misconduct please see the Academic Misconduct section of the Academic Integrity and Honesty Policy document.

## 9. Related documents

Academic Misconduct Policy

General Misconduct Policy