|  |  |  |  |
| --- | --- | --- | --- |
| Form number | 3.0 | Version | 0.1 |
| Drafted by | HREC | Approved by ABG on |  |
| Responsible person | Janelle Morgan | Scheduled review date | November 2018 |

|  |  |
| --- | --- |
| **Project No** | **Project Title** |
|  |  |

|  |  |
| --- | --- |
| **Project Approval Date** |  |

|  |  |
| --- | --- |
| **Principal Researcher[[1]](#footnote-1)** |  |
| **Email** |  |
| **Postal Address** |  |

Other Student Researchers, email and postal addresses – *please copy and paste and complete table for additional co-investigators*

|  |  |
| --- | --- |
| **Researcher** |  |
| **Email** |  |
| **Postal Address** |  |

|  |  |
| --- | --- |
| **Supervisor name** |  |
| **Email** |  |
| **Postal Address** |  |

## Section 1

|  |  |  |
| --- | --- | --- |
| **1.** | **Date of completion of Research Project** |  |

|  |  |  |
| --- | --- | --- |
| **2.** | **Was the ethics approval subject to certain conditions?** |  |
|  | **Have these conditions been met?** |  |
|  | **If not give details.** | |
|  |  | |

|  |  |
| --- | --- |
| **3.** | **Number of participant withdrawals \_\_\_ out of**  \_\_\_\_.  *Please attach details concerning withdrawals* |
| **4.** | **Did any unanticipated issues arise in the course of the project (e.g. ethical issues, problems with recruitment, serious or unexpected adverse events, effects on participants)?**  **If Yes, please give details** |
|  |  |

|  |  |
| --- | --- |
| **5.** | **Have you received any complaints concerning the conduct of the research?**  **If Yes, please give details** |
|  |  |

|  |  |
| --- | --- |
| **6.** | **Have the approved procedures for confidentiality and security of data been followed? Please give details.** |
|  |  |

|  |  |
| --- | --- |
| **7.** | **Please describe the current arrangements for storage of data.** |
|  |  |

|  |  |
| --- | --- |
| **8.** | **How long will the data be kept for and how will it be destroyed?** |
|  |  |

## Section 2

|  |  |
| --- | --- |
| **9.** | **Have you any other comments? The committee is particularly interested in your comments on ethical issues.** |
|  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Signed** | **Name** | **Date** |
| **Student 1** |  |  |  |
| **Student 2** |  |  |  |
| **Student 3** |  |  |  |
| **Student 4** |  |  |  |
|  |  |  |  |
| **Supervisor** |  |  |  |

|  |  |
| --- | --- |
| **Date received by HREC** |  |
| **Date this report accepted by HREC** |  |

1. For purposes of communication with Ethics Committee [↑](#footnote-ref-1)